



## St. Mary's Playgroup

### Child Profile (Learning Journey) Policy

During your child's time at St Mary's Playgroup, staff will be gathering information about their learning and achievements. This information may include whether your child is right or left handed, if they can pedal a trike, count objects, the list is endless! This information forms part of your child's ongoing learning and development as we make observations and assessments of your child's achievements, developing interests, learning methods and emotional well-being.

We record all this information in a hard copy Child Profile (also known as Child Learning Journey) which is started once your child has settled into Playgroup.

Child profiles will contain:

- Observations on your child
- Highlighting of the Development Matters date?? statements of expected development
- Photographs
- Work that your child has created
- Significant moments in their development (WOW moments)
- Parental input

All of this information is used to track and monitor your child's achievements and help plan next steps in learning and teaching.

If your child starts with us before they are 3 years old we will carry out a summative assessment known as a two-year check. This information will be shared with you and we will ask if you give consent for us to share this information with the Health Visitor if needed.

It takes time to collect this information, produce and collate the evidence for your child's profile. Please note, we can only record what we see your child do at Playgroup which is why we ask for parental input to help give a rounded perspective of your child.

Child Profiles are stored in a lockable filing cabinet.

To enable us to complete your Child's Profile we require at least one month's notice of when your child will be leaving Playgroup.

The finished Child Profile is given to you when your child leaves to pass on to their next setting or school. This helps the staff there to determine what stage of development your child has reached.

Parents are welcome to see their child's profile at any time.

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